

19 September 1956

MEMORANDUM FOR: Assistant to DD/I (Admin)

FROM: Deputy Assistant Director for Basic Intelligence

SUBJECT: Employee Suggestion No. 2468

1. OBI agrees that some means should be provided for users of intelligence documents to locate with a minimum of effort the places and features discussed in these documents.

2. In the NIS Program an NIS Gazetteer is issued as a standard component of the National Intelligence Survey on each NIS area. These gazetteers list official standard names approved by the United States Board on Geographic Names (BGN), and the geographic coordinates are given for each place or feature listed. All variants of official standard names are also listed for reference purposes. These gazetteers are distributed to all users of the NIS, which provides a ready means for locating the places and features treated in the text and graphics of the NIS.

3. However, when the location of a place or feature is of special significance the geographic coordinates are included in the text and graphics of the NIS elements as well. This is common practice in Section 24 (Topography), and Section 25 (Urban Areas). In the latter the geographic coordinates are included for each Urban Area discussed in this section. In NIS Chapter I (Brief) place names and their geographic coordinates are listed on the apron of the map for the area.

4. It is felt, therefore, that subject suggestion is, essentially, now being practiced in the NIS Program.

DOCUMENT
NO. 2468
OBI
P. 1
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Distribution: 2

Orig. and 1 - Addressee

1 - OBI (Improvement Prog.)

1 - chrono

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